

EMPLOYMENT APPLICATION
Film Center
Media Arts Lab

Date: _____ **Position(s) applying for:** ☐ House Staff ☐ Teaching Assistant /Counselor
☐ Senior Counselor
☐ Counselor In Training (CIT)

PERSONAL INFORMATION

Name: _____
Address: _____
Email: _____
Cell Phone Number: _____ **Home Phone Number** _____
Availability (days/hours): _____

EDUCATION HISTORY

School Attended	Years Attended	Completed	Degree/Course of Study
		<input type="checkbox"/>	
		<input type="checkbox"/>	
Other classes or training:			

EMPLOYMENT HISTORY

Please list three previous employers, starting with the most recent and include a copy of your resume:

Employer/Company : _____

Address: _____

Telephone Number: _____

Position Held: _____

Dates of Employment: _____

Reason for Leaving: _____

Contact: _____

Employer/Company :

Address: _____

Telephone Number: _____

Position Held: _____

Dates of Employment: _____

Reason for Leaving: _____

Contact: _____

Employer/Company : _____

Address: _____

Telephone Number: _____

Position Held: _____

Dates of Employment: _____

Reason for Leaving: _____

Contact: _____

(If interested in both, please fill out all sections)

If applying for a *Teacher Assistant or Camp Counselor* position please describe your experience in film production, including equipment and software proficiency.

Please list **specific software titles and equipment** and how many **months and/or years** you have used each item:

HD Cameras, Macs, iMovie, iStopMotion, Final Draft, Photoshop, Final Cut Pro, Garage Band and Pro Tools, (etc)

If you have any work you have produced viewable online, please give us the web address:

If applying for a *Teacher Assistant or Camp Counselor* position, please let us know if you have any experience with children:

If applying for a *House Staff* position please include customer service and any other relevant experience and skills:

For any position, please list any safety training you may have (CPR, etc):

Reference:

Relationship:

(no relatives please)

Telephone #:

Reference:

Relationship:

(no relatives please)

Telephone #:

Signature:

Please fill out and return to Human Resources via:

Email: **jobs@burnsfilmcenter.org** (Please put appropriate subject line according to website description)

Deadline: Please refer to **www.burnsfilmcenter.org**